



JP#25-20

Bylaw Enforcement Officer (Regular Full-Time)

Home to vast parkland and attractions including Grouse Mountain, Lynn Canyon and Capilano Suspension Bridge, the District of North Vancouver is inspired by nature, and enriched by people. Designated one of BC's Top Employers for six years, the District offers exciting professional development opportunities and a competitive total compensation package including a nine-day fortnight and hybrid work options. This is an exciting time to join the District, as we embark on a range of initiatives to transform digital service delivery, customer experience, and our approach to climate action. Known for being a flexible, family-friendly employer with an inclusive workplace culture, the District of North Vancouver is an exceptional place to work. If you are civic-minded and interested in making an impact on people and businesses on the beautiful North Shore, consider working for the District of North Vancouver.

The District is hiring regular full-time Bylaw Enforcement Officers to perform inspectional and regulatory work related to the enforcement of a variety of bylaws and to assist other departments with bylaw enforcement.

In this role you will investigate and process complaints concerning bylaw infractions and violations; enforce regulations and bylaws; assist other departments in their enforcement of regulations and bylaws; explain and interpret bylaws and regulations to the public; prepare reports and records and gather evidence and appear in Court as required. The work involves considerable public relations contact and requires that you have good customer service skills in order to respond and problem solve with fairness, tact and diplomacy.

The successful candidate will also have:

- Considerable knowledge of bylaws and regulations related to community concerns including noise, unsightly premises, streets and traffic, waste removal, dog control and sprinkling.
- Sound knowledge of court procedures and the legality of various types of evidence; the ability to investigate complaints and enforce bylaws and regulations with tact, impartiality, firmness and use of sound judgement.
- Ability to work independently and explain and interpret bylaws and regulations to the public; prepare evidence and present it in court; prepare routine reports and perform simple clerical tasks.

Qualifications

Completion of Grade 12 plus sound experience in inspectional and enforcement work, preferably the Justice Institute of B.C. Bylaw Compliance, Enforcement & Investigative Skills, Levels 1 and 2 OR an equivalent combination of training and experience. A valid B.C. Driver's Licence plus eligibility to obtain RCMP security clearance is required.

Details

Salary: The pay range for this unionized position is \$34.63 to \$40.74 per hour (2024 rates).

Hours of Work: 8-hour workday. Hours of work will be in accordance with Schedule "C" of the Collective Agreement and daily shifts will be either 8:00am-4:30pm or 1:00pm-9:30pm, based on a workweek of Sunday to Thursday or Tuesday to Saturday.

Apply

The District of North Vancouver is committed to creating a diverse, inclusive, and accessible work environment. If you have what we're looking for and have a passion to serve people and the community, and a demonstrated commitment to supporting a healthy and safe workplace, we would like to hear from you. Please apply on-line at <https://careers.dnv.org>. This position will remain open until filled.

If you require accommodation to participate in the recruitment process, please inform us when we contact you.

We thank you for your interest in employment with the District of North Vancouver and advise that only those shortlisted for an interview will be contacted.

Our Values



We respectfully acknowledge the Coast Salish peoples, specifically the x̱məθḵəyəm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish), and səlilwatał (Tseil-Waututh), on whose ancestral lands the District of North Vancouver is located.