

# Continue your career in **Bylaw Enforcement** with the RDCK! Full-Time, Benefited, Nelson, BC

## Job Summary:

The Bylaw Enforcement Officer is responsible for the enforcement of Regional District of Central Kootenay bylaws and regulations through the identification, mediation and resolution of bylaw violations. As part of the Development & Community Sustainability team, the Bylaw Enforcement Officer works collaboratively to provide robust services and advice to the public.

## Qualifications:

- Completion of Grade 12;
- Completion of Bylaw Enforcement Level 1 course at the Justice Institute of British Columbia;
- Two years experience in enforcement of local government bylaws (or related), field investigations and court proceedings and a demonstrated ability to interpret and apply bylaws;
- Completion of Bylaw Enforcement Level 2 at the Justice Institute of BC, a college program or additional courses in law, security, bylaw enforcement, investigative skills or conflict resolution, is preferred;
- Valid BC Drivers License and a satisfactory Drivers Abstract; and
- Satisfactory Criminal Record.

## You have:

- A sound knowledge of local government zoning and other bylaws and their implementation as related to the bylaw enforcement process.
- Ability to interpret and enforce regulations impartially and tactfully.
- Knowledge of court documentation and legal notice requirements.
- Ability to interpret maps and legal descriptions.
- Proven investigative skills and ability to prepare written reports and correspondence.
- Ability to communicate effectively both orally and in writing and to deal courteously, tactfully and diplomatically with other employees, the public and Regional Board members.

This is a **newly created full-time position** of 35 hours per week and offers a comprehensive benefits package including paid vacation time, extended health and dental coverage and a generous pension plan.

This posting, along with a detailed job description, can be found on our website at [www.rdck.ca/jobs](http://www.rdck.ca/jobs).

To apply please complete our online form which can be found here: [Employment Application](#).

Applications submitted in the form of a resume & cover letter will be accepted until **9:00am on March 28, 2023**.



For more information about this opportunity,  
call us at 250-352-8150 or visit [rdck.ca/jobs](http://rdck.ca/jobs)